

FINANCIAL AID POLICY

The Estate Planning Council of Eastern New York, Inc. (the "Council") has the following Financial Aid Policy:

It is the intention of the Council to provide affordable Continuing Education programs to individuals who are otherwise unable to attend due to cost considerations. The Council thereby sets forth the following aid criteria as to any program fee:

Unemployed	Full Scholarship
Income up to \$35,000	75% discount
Income between \$35,000 - \$50,000	50% discount
Income above \$50,000	No discount

Further, all program notices and announcements will contain the following sentence:

"Details of the Council's Financial Aid Policy are available upon request from the Executive Director."

Procedures:

1. Any individual requesting financial aid should submit the request in writing to the Executive Director to either the mailing address of record or the e-mail of the Chapter Executive.
2. The Executive Director will forward the financial aid request to the Chair of the Council's Membership Committee who will review the initial request and follow-up as needed to confirm the requesting individual's eligibility as outlined above.
3. The Chair of the Membership Committee will submit a recommendation to the President of the Council for approval based upon the above criteria being, or not being, met.
4. Following a decision, the Executive Director will contact the individual and inform him/her of the determination as soon as possible.

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